



## POLICY ON SCHOOL FEE

INTRODUCED: April, 2018	REVISED: September, 2023 [ To be effective from April 2024]
PREVIOUS REVIEW : September , 2022	NEXT REVIEW: September, 2025
IMPLEMENTED BY: Principal	

### DEFINITION:

Tuition fees are those sums that are directly associated with educating students. Other fees include books, uniforms and transportation fees. School fees refer to both tuition fees as well as other fees which a School charges to Parents.

### PURPOSE:

- To adopt clear and transparent approach to the regulation of fees that ensures tuition fees mirror the quality of education and that School fees are reasonable and approved by the competent authority (ADEK).
- To enable Parents to pay the required School fees in a timely and convenient manner.

### POLICY FRAMEWORK:

#### **Collection of Registration/Re-registration Fees**

- The registration fees are charged only when the student is enrolled, not when applying.
- School may collect registration fees up to four months ahead of the commencement of the school year, the same is adjusted from the first instalment of the tuition fee.
- For the present enrolled students the re-registration amount will be collect on or before 31<sup>st</sup> January 2024 ahead of the commencement of the school year, the same is adjusted from the first instalment of the tuition fee.
- Failing to do so, the seat may be offered to other deserving candidate.

#### **Tuition Fees and Other Fees:**

#### **Fee concessions from the academic year 2024-2025:**

- 5% tuition fees discount is applicable if the fees is paid in one installment that is to be paid before 30<sup>th</sup> April of the academic year.
- 5% tuition fees discount is given to 2nd sibling.(10% tuition fees discount if the fees is paid in one installment before 30<sup>th</sup> April of the academic year)
- 15% tuition fees discount is given to 3rd sibling onward. .(20% tuition fees discount if the fees is paid in one installment before 30<sup>th</sup> April of the academic year)
- **In case of early withdrawal / incomplete academic year the parent will be liable to clear the fees without any discount.**



# Dunes International School

Plot no 19; Shabiya 9; Mussafah; Abu Dhabi; P.O Box 5121

Tel.: 0097125527527

School code : 90201 | Affiliation number : 6630051



## مدرسة ديونز الدولية

رقم قطعة: ٩١, شعبية ٩, مصفح, أبوظبي, ص ب : ١٢١٥

هاتف: ٧٢٥٧٢٥٥٢١٧٩٠٠

كود المدرسة: ١٠٢٠٩ | رقم الانتساب: ١٥٠٠٣٦٦

For the convenience of our parents/ guardians, we have a facility of fee payment on yearly basis, in 2 instalments, 4 instalments or 8 installments.

- The School will collect the first instalment within one month preceding the beginning of the school academic year. **The total fees payable for the 1st instalment should include the fee for books and transport. It also includes non-refundable asset fee for Grade 3 to Grade 9.**
  - If a newly admitted student attends any part of week one of April or fails to show up at all without the Parent/Guardian notifying the School in writing before the beginning of the academic year- In such a case, the parent is liable to pay one month tuition fees.
  - If TC for current students is not applied on/before 28<sup>th</sup> February of the current academic year the School will charge 5% of yearly tuition fees.
  - If a student attends/applies for TC without attending from one week and up to three weeks from the start of the academic year then the School will retain/charge the value of one full month of tuition fees.
  - If a student attends/applies for TC without attending over three weeks and up to five weeks from the start of the academic year then the School will retain/charge the value of two full months of tuition fees.
  - If a student attends/applies for TC without attending over six weeks from the start of the academic year then the School will retain/charge three months fee.
  - These cases apply to newly enrolled students as well as students that register after a term has already commenced.
- Official holidays and absences from class are considered part of the week.
- The value of one month of tuition fees is calculated by dividing the total tuition fees for the school year by ten months.
- **Transportation fees must be paid in 4 installments or yearly basis only.**
- Parent is liable to pay transport fee for the entire instalment even if the bus is used for one particular day of that instalment period. Transportation fee should pay along with the tuition fee.
- **Books: Books can purchased from the school only after the payment of tuition fee and books fee only.** Payment done for books will not be refunded.
- **Uniform: Uniforms are available in school but managed by an outside vendor.** Payment done for uniform will not be refunded.

### Tuition Fees and Other Fees:

Fee is collected in cash/ credit card/ debit card/cheque. Cheque drawn in favor of Dunes International School. Postdated cheques are mandatory for 2<sup>nd</sup> installment onwards if any. The same will be collected during the payment of 1<sup>st</sup> installment.

The total fees payable for the 1st instalment should include the fee for books and transport. It also includes non-refundable asset fee for Grade 3 to Grade 9.





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### Fee Payment:

- ✓ Tuition fee for grades 3 to 9 is inclusive of Asset Examination Fee and concession is not applicable on asset Examination fee. (On AED 80).
- ✓ Installment of the school fee may vary depending on the date of admission.

### 1) Yearly basis:

- 5% tuition fees discount is applicable if the fees is paid in one installment before 30<sup>th</sup> April of the academic year.

Class	Full Year Tuition Fees	Yearly Payment (April- March) Current dated Cheque/Card/Cash
Pre- KG	12000	11400
KG1	12000	11400
KG2	12500	11875
Grade 1	14000	13300
Grade 2	14000	13300
Grade 3	15580	14805
Grade 4	15580	14805
Grade 5	15580	14805
Grade 6	17580	16705
Grade 7	18080	17180
Grade 8	19580	18605
Grade 9	21080	20030
Grade 10	22000	20900
Grade 11	23500	22325
Grade 12	23500	22325

### 2) 2 instalments:

Class	Full Year Tuition Fees	1st Instalment (APR-OCT) Current dated Cheque/Card/Cash	2nd Instalment (NOV-MAR) Cheque to be dated as 10th November
Pre- KG	12000	6000	6000
KG1	12000	6000	6000
KG2	12500	6250	6250
Grade 1	14000	7000	7000
Grade 2	14000	7000	7000
Grade 3	15580	7830	7750
Grade 4	15580	7830	7750
Grade 5	15580	7830	7750
Grade 6	17580	8830	8750
Grade 7	18080	9080	9000
Grade 8	19580	9830	9750
Grade 9	21080	10580	10500
Grade 10	22000	11000	11000
Grade 11	23500	11750	11750
Grade 12	23500	11750	11750



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## 3) 4 instalments:

Class	Full Year Tuition Fees	1st Instalment (APR-JUNE) Current dated Cheque/Card/Cash	2nd Instalment (SEP-OCT) Cheque to be dated as 10th September	3rd Instalment (NOV-DEC) Cheque to be dated as 10th November	4th Instalment (JAN-MAR) Cheque to be dated as 10th January
Pre- KG	12000	3600	2400	2400	3600
KG1	12000	3600	2400	2400	3600
KG2	12500	3750	2500	2500	3750
Grade 1	14000	4200	2800	2800	4200
Grade 2	14000	4200	2800	2800	4200
Grade 3	15580	4730	3100	3100	4650
Grade 4	15580	4730	3100	3100	4650
Grade 5	15580	4730	3100	3100	4650
Grade 6	17580	5330	3500	3500	5250
Grade 7	18080	5480	3600	3600	5400
Grade 8	19580	5930	3900	3900	5850
Grade 9	21080	6380	4200	4200	6300
Grade 10	22000	6600	4400	4400	6600
Grade 11	23500	7050	4700	4700	7050
Grade 12	23500	7050	4700	4700	7050

## 4) 8 instalments:

Class	Full Year Tuition Fees	1st Payment (APR) Current dated Cheque/card/ Cash	2nd Payment (Sep) Cheque to be dated as 10th Sep	3rd Payment (Oct) Cheque to be dated as 10th Oct	4th Payment (Nov) Cheque to be dated as 10th Nov	5th Payment (Dec) Cheque to be dated as 10th Dec	6th Payment (Jan) Cheque to be dated as 10th Jan	7th Payment (Feb) Cheque to be dated as 10th Feb	8th Payment (March) Cheque to be dated as 10th Mar
Pre- KG	12000	3600	1200	1200	1200	1200	1200	1200	1200
KG1	12000	3600	1200	1200	1200	1200	1200	1200	1200
KG2	12500	3750	1250	1250	1250	1250	1250	1250	1250
Grade 1	14000	4200	1400	1400	1400	1400	1400	1400	1400
Grade 2	14000	4200	1400	1400	1400	1400	1400	1400	1400
Grade 3	15580	4730	1550	1550	1550	1550	1550	1550	1550
Grade 4	15580	4730	1550	1550	1550	1550	1550	1550	1550
Grade 5	15580	4730	1550	1550	1550	1550	1550	1550	1550
Grade 6	17580	5330	1750	1750	1750	1750	1750	1750	1750
Grade 7	18080	5480	1800	1800	1800	1800	1800	1800	1800
Grade 8	19580	5930	1950	1950	1950	1950	1950	1950	1950
Grade 9	21080	6380	2100	2100	2100	2100	2100	2100	2100
Grade 10	22000	6600	2200	2200	2200	2200	2200	2200	2200
Grade 11	23500	7050	2350	2350	2350	2350	2350	2350	2350
Grade 12	23500	7050	2350	2350	2350	2350	2350	2350	2350



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## Transport fees :

Area	Transport Fees	Instalment 1	Instalment 2	Instalment 3	Instalment 4
		(Apr-Jun) Current dated cheque/Cash to be submitted	(Sep-Oct) Cheque to be dated as 10th September	(Nov-Dec) Cheque to be dated as 10th November	(Jan-Mar) Cheque to be dated as 10th January
Abu Dhabi/ Mussafah	4500	1350	900	900	1350

Parents should confirm the availability of seat/Transport for the given area before they proceed.

## Book fees :

Class	Book Fees	Vat	Total
Pre- Kg	400	5%	420.00
KG1	400	5%	420.00
KG2	400	5%	420.00
Grade 1	430	5%	451.50
Grade 2	430	5%	451.50
Grade 3	430	5%	451.50
Grade 4	430	5%	451.50
Grade 5	480	5%	504.00
Grade 6	480	5%	504.00
Grade 7	480	5%	504.00
Grade 8	700	5%	735.00
Grade 9	700	5%	735.00
Grade 10	700	5%	735.00
Grade 11	1000	5%	1050.00
Grade 12	1000	5%	1050.00

Performa invoice/invoice will be issued based on the fees payable/paid.

## Fees for extra-curricular activities

- Fees associated with optional, extra-curricular activities which incur separate charges will not be included as part of tuition fees

## Non-Payment of School Fees

- In case of nonpayment of school fees, three warning notices each being one-week in duration each time will be given to a student's Parents/Guardians.
- Failing to respond to the notices and paying the fees, the schools will suspend a student for up to three days.
- Further, the schools will withhold examination report cards, transfer certificates (or block a transfer on eSIS) and/or re-registering a student until all outstanding dues are settled.

Principal's Approval	
Revised Date:	September, 2023 [ To be effective from April 2024]

