



## POLICY ON TEACHING AND LEARNING RESOURCE SELECTION

INTRODUCED: April, 2018	REVISED: March 2023
PREVIOUS REVIEW : November, 2022	NEXT REVIEW: March 2025
IMPLEMENTED BY: Principal	

### **DEFINITION:**

Learning Resources are texts, videos, software, and instructional materials that teachers use to assist students to meet the expectations for learning defined by provincial and local curricula.

### **PURPOSE:**

This policy is specific to learning resources which form the core program collection of resources. This policy sets out the procedures that determine how learning resources are chosen, as well as how concerns or challenges regarding the learning resources will be addressed by the School.

### **SCOPE:**

This Policy applies to all the staff members of the school.

### **POLICY FRAMEWORK:**

Learning resources used in the classroom will be evaluated and approved by School resource selection committee with consideration given to

- ❖ curriculum fit
- ❖ pedagogy, social considerations
- ❖ age and developmental appropriateness
- ❖ School's vision and mission
- ❖ as well as the UAE's policies, values and culture.

### **Roles and responsibilities of the Resource selection committee:**

It is the responsibility of the resource selection committee-

- to select resources that will enrich and support the curriculum, taking into consideration the diversity of interests and perspectives, and the variety of abilities, learning styles and maturity levels of the learners;
- to select resources that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and knowledge of societal standards;
- to select resources that positively and accurately reflect diverse perspectives on controversial issues, ensuring that learners have an opportunity to develop, under guidance, the practice of critical analysis and the ability to make informed judgments in their daily lives;
- to select resources representative of gender, appearance, ability/disability, belief system, family structure, race and ethnicity, and socio-economic status;
- to assure a comprehensive collection appropriate to the school community by considering the appropriateness of placing principle above personal opinion and reason above prejudice in the selection of specific resources.
- to meet the copyright and privacy requirements.
- to eliminate/delete/cover any content that is not goes against the values, beliefs and culture of UAE.





### Selection of school textbooks:

- The resource selection committee should review the text books at least once in three years or as required.
- The textbooks selected should be aligned to the National education policy of India and follow the CBSE guidelines.
- The textbooks should also align with the UAE's policies, values and culture.
- The resource selection committee should eliminate/delete/cover any content that is not goes against the values, beliefs and culture of UAE.
- The heads of the department along with their subject teacher should review a minimum of 3 publishers and record their reviews in the approved formats.
- The following aspects should be taken into consideration when finalizing a said textbook-
  - ❖ outdated information
  - ❖ factual errors
  - ❖ improper use of statistics
  - ❖ inaccurate graphs or displays
  - ❖ invalid or oversimplified models, examples, or simulations
  - ❖ errors in spelling or grammar

### Selection of Audio visual aids:

- Educational video must strike a balance between education and entertainment; it must simultaneously engage and inform.
- Ensure the audio visual resources are free from factual errors and are not controversial.
- The contents should be age appropriate and short.
- The audio visual resources should also align with the UAE's policies, values and culture.
- The resource selection committee/teachers should ensure that the audio visual resources are free of any content that goes against the values, beliefs and culture of UAE.

### Selection of Library resources:

- Following censored points must be considered while selecting the resources:
  1. Images or names of the animal 'pig'
  2. Kissing between men and women.
  3. Romance
  4. Politics
  5. Mythology/Gods/Goddesses
  6. Skin exposure / Body parts
  7. Israel to be replaced by "Occupied Palestine"
  8. Persian Gulf – Should always be referred to as Arabian Gulf
  9. Evolution
  10. Mention of alcohol use
  11. Magic / witchcraft
  12. Homosexuality
  13. Religious symbols
  14. Inappropriate language
  15. Aliens
  16. Mention of Judaism
- The resource selection committee will be responsible for procurement of the library books.
- The library books and resources must be age appropriate.





- The library resources should also align with the UAE's policies, values and culture.
- The resource selection committee should ensure that the library resources are free of any content that goes against the values, beliefs and culture of UAE.
- Following Arabic books should not be kept in the school library

السادة / مديري المدارس الخاصة  
المحترمين

تحية طيبة و بعد،،،

بالإشارة إلى الموضوع أعلاه، يرجى العلم بأن عناوين الكتب المدرجة أدناه ممنوعة من التداول في جميع مدارس الدولة، و على جميع المدارس التأكد من عدم تداول هذه الكتب و خلو أرفف المكتبات المدرسية منها:

1. كتاب الجهاد في سبيل الله لأبي الأعلى المودودي + سيند قطب + حسن البنا.
2. كتاب " جلسة على الرصيف " للمؤلف: سلمان العودة.
3. كتاب " طريق التائبين " للمؤلف: عائض القرني.
4. كتاب " السعادة بين الوهم و الحقيقة " للمؤلف: ناصر سلمان محمد العمر.
5. كتاب " غرس الصواب في قلوب الأحياء " من إصدار قسم البحوث الإسلامية في سلطنة عمان و يدعو للمذهب الإباضي.

كما يرجى منكم تأكيد خلو المكتبات المدرسية من العناوين المذكورة بإرسال رسالة تأكد ذلك.

ونفضلوا بقبول فائق الاحترام والتقدير ،،،

### Resource selection committee:

The resource selection committee should be set up revised at the beginning of each academic year. The committee will be headed by the school principal along with the heads of the departments.





Resource selection committee		
S. No	Members	Designation
1.	Mr. Paramjit Ahluwalia	Principal
2.	Ms. Tabassum Salim Kazi	Vice Principal
3.	Ms. Manjeet Ahluwalia	Head of Primary
4.	Ms. Anjana Shaji	Section supervisor
5.	Ms. Tina Samir Vira	Section supervisor
6.	Ms. Sheeja Jayagopal	Section supervisor
7.	Ms. Sasirekha Rajan	Section supervisor
8.	Ms. Saadya Shahab	Section supervisor
9.	Ms. Rasha Srraj	Head of Arabic
10.	Mr.Mohammed Jalal	Head of Islamic studies
11.	Ms. Gangalekshami R S	Head of Science
12.	Ms. Bindu Nair	Head of Mathematics
13.	Ms. Sheena Susan Baby	Head of English
14.	Ms. Sabiha Yusuf	Head of Social Studies
15.	Ms. Hazeena P Youseph	Librarian (Senior)
16.	Ms. Haseena Bathool	Librarian (Junior)

<b>Principal's Approval</b>	
Revised Date:	April , 2023



# Dunes International School

Plot no 19; Shabiya 9; Mussafah; Abu Dhabi; P.O Box 5121  
Tel.: 0097125527527  
School code: 90201 | Affiliation number: 6630051



## مدرسة ديونز الدولية

رقم قطعة: ١٩, شعبية ٩, مصرف, أبوظبي, ص ب : ٥١٢١  
هاتف: ٩٧١٢٥٥٢٧٥٢٧  
كود المدرسة : ٩٠٢٠١ | رقم الانتساب: ٦٦٣٠٠٥١

