

## HOMWORK POLICY

Introduced: December 2015	Revised: March, 2021
Previous review : 2019	Next Review : March 2023
Implemented by: Principal	

### DEFINITION:

Homework is an assignment given to a student to be completed at home and is considered to be an Integral part of the school's Academic Program. It helps students to reinforce what they learn in class and develop independent learning skills.

### PURPOSE:

The purpose of this policy is to establish guidelines for homework assignments and to provide an engaging and learning environment which fosters the students' intellectual and personal growth including their self-esteem.

### POLICY:

- Homework is given to deepen students' understanding, build essential skills, and prepare students for new material to be learnt.
- Home work is aligned with the curriculum which helps in motivating students to enhance their learning.
- Quality homework assignments reinforce and extend classroom learning with the following attributes:
  - Relevance
  - Purpose
  - Reflecting specific student needs/interests.
  - Providing students with choices to reach learning goals.
  - Providing clear expectations for completion.
  - May involve family members or home context.
  - Evaluated for understanding and not as part of a student's marks (unless partially completed at school).
- Homework is assigned as per child's ability and learning.



- Homework is not to be used as a form of punishment or disciplinary action.
- Care is taken that homework does not overburden the child.
- Homework relates to other learning activities such as school activities, family commitments, personal interest and overall personal and social development.
- Homework is set and marked in line with the curriculum.
- Tasks are differentiated and well structured.
- Pupils understand the purpose of the homework task
- It is clear to pupils how their homework consolidates and extends the work they are doing in school
- Pupils will be required to record the homework tasks in homework diaries/ Planners/ online postings, to ensure their understanding of them, and demonstrate a commitment to spending an allotted time on completing the tasks set.
- They will return their work on the given date/time.
- Parents will encourage and monitor homework and inform their child's teacher if an issue arises.
- To ensure that the volume and due dates of homework assignments do not impose undue burden on students.

### ASSIGNING HOMEWORK:

While daily reading is recommended for KG and Cycle 1 grades, teachers may exercise their discretion in whether or not to assign homework on a given day.

**Long-term assignments:** When assigning long-term assignments such as research papers and projects, teachers to give students ample notice and sufficient time to complete the assignment. Teachers should consider the students' other homework obligations when giving such assignments. If the long-term assignments are supposed to be included in a student's progress reporting, some elements of the assignment are to be completed in class.

**School Holidays Homework:** For students in KG, Cycle 1 and Cycle 2, no homework other than reading is assigned on extended holidays. Long-term assignments are not to be due on the first day back to school after a long holiday weekend or school vacation.

### ASSESSMENT OF HOMEWORK:

If homework is assigned, the teacher ensures that the assignment is collected, recorded, assessed, and timely feedback is provided to students.

Homework is to support students' learning, and not as a means of assessment. If the assignment is to be included in students' progress reporting, it is partially completed at school.

### GUIDELINES AND CONSIDERATIONS:

#### Grades 1 and 2

- Homework completion not to exceed thirty minutes.
- Work based on the reading program and is set regularly for ten minutes.
- Parents are requested to be the audience or assist their ward if she/he needs help.
- Other aspects of literacy such as learning spelling words, and short written activities are also planned.
- Mathematics, Science and Social Studies worksheets and activities reflecting classroom learning.
- Reading / Recitation of Qur'an - every day for five to ten minutes
- Reading of Arabic text – everyday 5 to 10 minutes.

#### Grades 3 to 5

- Homework completion not to exceed forty five minutes.
- Reading and spelling homework given daily while other literacy activities including preparation of a plan for a written task, preparation of a talk class, or a book review.
- Memory tasks such as poetry or multiplication tables feature.
- Activities or worksheets to consolidate class room learning.
- Reading / Recitation of Qur'an - every day for five to ten minutes.
- Reading of Arabic text – everyday 5 to 10 minutes.

#### Grades 6-Upwards

- Homework assigned is not exceeding forty five to ninety minutes to complete.
- Additionally, every weekend one piece of homework will be given which will involve research work by the individual student.
- Sometimes extended pieces of homework will be set and in such cases; guidelines will be issued and a timescale suggested for completion of the task.

### RESPONSIBILITIES OF STUDENTS:

#### Academic Integrity:

Students are expected to complete their homework independently with minimal assistance from their parents, caregivers, relatives, peers or others. Students who submit homework completed by others are requested to redo the assignment.

**Missed Assignments:** Students are expected to complete homework assignments to the best of their ability and in a timely fashion. Students in Grade 6 and above are responsible for visiting their teachers to create a reasonable plan for making up missed homework, including any work assigned when the student was absent. Students who routinely fail to submit assigned homework will have to face consequences in line with the ADEK's Guidelines for Managing Student Behavior and the school's behavior management framework.

### RESPONCIBILITY OF PARENTS

- Showing an interest, motivate and encourage child.
- Provide a suitable effective study environment.
- Be available to interpret assignment instructions, offer guidance, answer their queries, and review the completed work but resist the urge to provide the correct answers or complete the assignments on child's behalf.
- Assist in regular fixed routine for homework completion. Check homework diaries every day to see if any homework is due. Encourage children to do homework on the same day.
- If you find that it's often taking significantly longer than guideline provided, talk to your child's teacher.

Principal Approval:	
Revised Date:	March, 2021