

POLICY ON EXTRA CURRICULAR ACTIVITIES

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| INTRODUCED: April, 2018 | REVISED: March, 2019 |
| PREVIOUS REVIEW : March, 2019 | NEXT REVIEW: MARCH 2021 |
| IMPLEMENTED BY: Principal | |

DEFINITION:

extra-curricular activities refer to a range of meaningful complementary programs that extend and enhance the taught curriculum and develop the potential of all students whether on-campus or off-campus (e.g. field trips, social or physical activities like horseback riding and running). These additional optional programs or activities may be offered in several ways and cover a variety of areas of student development and student interests, taking into account the religious, social and cultural norms of the UAE.

PURPOSE:

To ensure that all Schools provide additional activities for a wide range of students' needs and interests in order to help them develop as healthy, confident, creative, socially adept and culturally aware individuals.

POLICY FRAMEWORK:

- The school offers comprehensive, balanced and appropriate extra-curricular activities to support students' growth and encourage their participation.
- The schools keeps records of students' attendance in these activities and are properly and continuously supervised.
- Extra-curricular activities will not be conducted when compulsory classes are taking place.
- All extra curricular activities of the school are conducted before and after school hours, weekends and school holidays.
- All extra-curricular activities are planned by considering religious, cultural and social norms of the UAE and the morals, 146 customs and traditions of UAE society.
- Every participating student must have a prior signed written consent form from his/her Parent/Guardian to take part in any School extra-curricular activity.

Fees for extra-curricular activities

- Fees associated with optional, extra-curricular activities which incur separate charges will not be included as part of tuition fees
- The school will collect these charges along with the signed written consent form from his/her Parent/Guardian.

Supervision at all Times

- The school provides adequate and qualified adult supervision for all School activities, including local trips and trips abroad as well as recreational, break and play times.
- Supervisors will take into account the nature of the activity and the ages and numbers of participating students.
- The school ensures that an emergency plan is prepared to face any challenges.
- Students will not be left unsupervised at School at any time, whether before, during or after the day's

lessons and/or during extra-curricular activities.

- Students attending after School activities or field trips will be supervised until they are picked up by authorised people or are delivered home via School transportation.
- School will accurately and continuously record students' attendance at all School extra-curricular activities.

The Availability of Medically Qualified Staff and Risk Assessment

- Whenever sporting or other extra-curricular activities take place, a qualified person shall be on duty to provide emergency first aid services.
- A first aid kit will be available at all times to administer emergency treatment to an injured or sick person before professional medical care is available.
- The School shall conduct risk assessments for all extra-curricular activities and ensure that all such activities are managed at all times in a safe and secure manner.

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| Principal's Approval | |
| Revised Date: | March, 2019 |