

## POLICY ON CHILD ABUSE

INTRODUCED: December 2015	REVISED: March, 2019
PREVIOUS REVIEW : 2017	NEXT REVIEW : March 2021
IMPLEMENTED BY: Principal	

### DEFINITION:

Schools under the banner of ADEK will provide safe and healthy environment where pupils will be looked after carefully. The Dunes International School being one of the schools run under ADEK guidelines will follow a policy on “Child Abuse”

### PROCEDURE:

- If there is a case of child abuse, the matter is referred to the Principal/ School counsellor either by the child, parent, teacher, support staff or an outsider.
- Whoever receives the report will immediately contact the Principal/ School counsellor personally. If it is a holiday the Principal will be informed on phone.
- The Principal constitutes a committee of Senior Managers which includes the Principal, Vice-Principal, and Supervisor of the Section, Administrative Officer and Counsellor.
- The constitution of the Committee depends on the gender of the child/class of the child.
- The Committee meets and first records details of the case from the first report received. Child will be asked to give details and then classmates will be interviewed to get the details of the incidents (If available)
- The procedure for investigation is as follows report sent from the Principal to the Director of IQRA EDUCATION.
- Parents are met by the committee and details noted (it is imperative that the parents are kept calm and assured that action will be taken).
- If the parent threatens to go to the Press/Police/Ministry, another mail is sent to the Director and a copy is marked to the CEO who may have to deal with the press' queries.
- The child is questioned in front of the parents and his/her version of the incident is noted.
- The alleged molester is then questioned. All findings are recorded.

# Dunes International School

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# مدرسة ديونز الدولية

هاتف: ٠٠٩٧١٢٥٥٢٧٥٢٧  
رقم القطعة: ١٩، شعبية ٩، مصفح، أبوظبي، ص.ب: ٥١٢١  
كود مدرسة: ٧٢٦٨٩ | رقم الانتساب: ٦٦٣٠٠٥١

- The Committee then comes to their conclusion and details of the same are mailed to the Director for further action and advice.
- Depending on the severity of the situation the following could be suggested:
  - Written apology sought
  - Suspension as per ministry guidelines
  - Termination as per rules
  - Case referred to police
- All copies of relevant correspondence are placed in the child's file.

Principal's Approval	
Revised Date:	March, 2019



ISO 9001:2015



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